

Cleaner

Job description:

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| Responsible to: | Centre Manager |
| Hours: | 12-15 hours per week, early mornings required (approx. 2hrs per morning) |
| Place of work: | Ropetackle Arts Centre |
| Salary: | £9-12 per hour, depending on experience |

Main purpose of role:

Ropetackle is looking for a cleaner to deliver daily cleaning of the Centre prior opening to the public. There are several key spaces that require a daily clean: the foyer, auditorium, kitchen/bar, mezzanine room, dressing room, toilets, and office.

Opened in 2007, Ropetackle is a busy performing arts venue with several events per week. Welcoming audiences of over 40,000 per year, Ropetackle is a unique community run organisation with a small team of employees and a dedicated team of 80 volunteers.

Main responsibilities:

- Ensuring a high standard of cleanliness throughout the Centre
- Sweeping and mopping floors, ensuring spillages and slip or trip hazards are cleaned up
- Ensuring wet floor signs are used to warn of hazardous wet flooring
- Emptying of waste and recycling bins
- Cleaning the toilets, including restocking toilet paper, paper towels and soap dispensers
- Wiping and disinfecting surfaces throughout the Centre
- Disinfecting touch points (door handles, light switches, door buttons)
- Vacuuming the mezzanine and dressing room floors
- General tidying up, ensuring spaces are clean and presentable
- Cleaning auditorium chairs, including vacuuming crumbs
- Dusting window sills and surfaces
- Communicating any defects or issues that require attention from the management team
- Occasional additional cleaning as arranged

Personal specification:

- Exceptional cleaning standards and attention to detail
- Self-motivated and proactive
- Good communicator
- Reliable and willing to work flexible hours
- Prior commercial cleaning experience desirable

The post-holder will be expected to work flexibly, including early morning and weekend work.

The job description may be amended and adapted to account for changing circumstances.

Cleaner 2021



How to apply:

Please send your CV and a cover letter outlining how you meet the requirements of this role to:
centremanager@ropetacklecentre.co.uk

The closing date for applications is: **29 Oct 2021**